

FREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Minutes

DATE: Monday, July 9, 2018

LOCATION: Public Safety Training Facility
5370 Public Safety Place
Frederick, MD

ATTENDEES: Sue Barthol, FC-DPW; Rohan Brown, FC-DEP; Chris Ciucci, Astra Zeneca; Rhonda Cunningham, FC-DEP; Dennis Dudley, FC-DEP; Milton French, BPD; Phil Giuliano, FMH; Neile Hicks, FCC; Todd Johnson, FCHD; Carroll Jones, FC-MML; Harold Jones, FCSO; Ronald Kunz, NIH; Rebekah May, FC-DEP; Joyce Renner, State Farm; Chris Sasse, FCC; Wayne Wachsmuth, MSP; John Woelfel, FC-DEC

Chairman Dennis Dudley called the meeting to order at 0834 hours.

INTRODUCTION AND WELCOME OF LEPC MEMBERS AND GUESTS

All in attendance introduced themselves.

MEETING MINUTES:

- A motion was made by S. Barthol and seconded by T. Johnson that the minutes of the April 9, 2018, meeting be accepted as presented. The motion passed unanimously.

COMMITTEE REPORTS:

- External Sub-Committee
 - Met on June 26th. The committee discussed the following:
 - 5 year plan – LEPC and EMPAC will be contributors to the plan.
 - Identify the gaps and different things we want to test in the plan.
 - LEPC is concerned with the respond portion of disasters.
 - Build the plan to a functional drill.
- Internal Sub-Committee
 - Met on June 7th. The committee discussed the following:
 - Phil suggested having a conference call for these meetings.
 - Review the bylaw's and bring changes or comments to the next meeting.
 - Investigate holding a meeting on Cable 19 to expand public involvement.
 - Review the policy and procedures and bring changes or comments to the next meeting.
 - Look over the LEPC website.
 - Tier II – Dennis to get in touch with the State website to get information that we need for the public.

OLD BUSINESS or INFORMATION:

- NRC Notifications – R. Cunningham gave 3 reports of NRC Notifications.
- Frederick Keys Preparedness Night August 14th:
 - Vehicles
 - Set up on front pad as well as grass directly next to front pad
 - Keys request vehicles arrive by 3:00pm
 - ❖ Allow set up and avoid issues with fans in parking lot
 - Prefer they do not leave until after fans have left to keep as safe as possible
 - Video
 - Working with video services on 90 second preparedness video
 - Tables
 - Emergency Preparedness
 - Health Department/FMH
 - VFRS
 - Two more available: Red Cross? Salvation Army?

NEW BUSINESS

- USEPA Region 3 Spill Exercise Oct. 3rd – 4th – US EPA Region 3 has contracted with Horsley Witten Group <http://www.horsleywitten.com/> to develop and facilitate a Potomac River Spill Exercise in partnership with the Metropolitan Washington Council of Governments' relevant agencies in October 2018. The tabletop is currently planned to be held at Loudoun Water in Ashburn, VA. The general scenario being considering is a spill into the river near Brunswick, Maryland that would cause drinking water providers downstream to react to the spill and test lessons learned from the November 2016 sheen incident. The spill exercise would be designed to test the following draft objectives:
 - Utilize multiagency coordination systems (e.g., Incident Command/Unified Command, Emergency Operations Centers, Multiagency Coordination Groups, Joint Information System) to manage a water sector incident that could affect Virginia, Maryland and the District of Columbia.
 - Identify actions to maintain public health and safety before, during and after a regional water outage that lasts several days.
 - Validate the Draft Potomac Drinking Water Source Protection Partnership (DWSPP) Utility Spill Response Plan.
 - Develop resource management strategies for a regional water outage that lasts several days.
- Flooding Event – The SBA is giving low interest loans to residents and businesses. There were 541 residents affected with 12.5 million in damage. There were 34 businesses affected with 3.1 million in damages. FEMA came out July 9th for the Public Assistance Program Applicant Briefing.

ROUNDTABLE:

- C. Ciucci
 - Astra Zeneca will be holding 2 drills sometime around September with the help of Capt. Hibbard and Lt. Landahl.
- T. Johnson
 - Cities Readiness Initiative (CRI) for Local Government Leaders awareness presentation being planned for Frederick County MML.
 - Sharing the FCHD Medical Countermeasures Dispensing and Distribution plan (MCMDD) for review and signature by listed supporting agencies; starting the FCEMPAC and Health and Medical Subcommittee.
 - Open Point of Dispensing (POD) exercise planned for November 5th. Opening two PODS at Frederick High School and TJ High School.
 - Working on traffic and access control points planning to support POD operations. Upcoming meeting with City of Frederick and Frederick County traffic engineers and planners.
 - MWCOG MSA CRI full scale exercise planning has started for regional exercise in 2019. Will at least need to open POD in Frederick County.
 - FCHD public outreach will focus on “Receiving Medication During a Public Health Emergency: campaign to inform citizens on expectations for mass dispensing of medical countermeasures.
- P. Giuliano
 - Downtime Cyber Security Exercise – Possibly being held in October. More information to come.
 - Wet Drill Hazmat planned for September.
 - Special Pathogen planned for November.
- D. Dudley
 - Managing Critical Incidents at Institutions of Higher Education being held at Mt. Saint Mary's August 14-16. The following will be covered:
 - Managing critical incidents at higher education institutions.
 - Preparedness and prevention, response, and recovery-the importance of stakeholder relationships.
 - Preparedness and prevention-all-hazards considerations for higher education institutions.
 - Critical incident management considerations, crisis leadership, and decision making.
 - The incident command system-roles and functions.
 - Multi-agency coordination—relationships, roles, and responsibilities.
 - Managing the expanding incident
 - Recovery issues for higher education institutions.
 - Emergency Preparedness Seminar held in June was a pilot program. There was interest in having more seminars. Planning to have another seminar September 15 and one in October in a different location in Frederick County.

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- M. French
 - Brought up the lack of radio coverage in the Knoxville area. Would like to get more coverage.

A motion was made by T. Johnson and seconded by C. Sasse to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 0930 hours.

Respectively submitted by Rhonda Cunningham, Secretary.

Next Meeting: October 8, 2018, 8:30 am, PSTF, Room 126